

**Internship Experience Template**

1. **Name of the Organization**
2. **Location, Address and team details**
3. **Student Details**
* Mention name
* Mention year & university
1. **Application Process**
* How did you apply?
* Mention Email ID of HR if possible
1. **First Impressions**
* What was the first day like?
* How was the induction conducted?
1. **Nature of Work**
2. **Mention Stipend (If any)**
3. **The Positives**
* Matters that you appreciate about the workplace.
1. **The Negatives**
* Matters that created issues for you.